

A photograph of two people shaking hands over a white desk. The person on the left is wearing a white shirt and light-colored trousers. The person on the right is wearing a dark blue suit sleeve. On the desk, there are several documents, a white calculator, and a pen. The background is bright and out of focus.

Guideline for suppliers

A reliable partnership through
efficiency and quality

GELITA

GELITA: *Excellent in every way*

GELITA is one of the world's leading manufacturers of collagen proteins, with more than 2900 employees and a turnover of more than one billion euros. With over 20 locations, we are represented on all continents. Our headquarters are located in Eberbach, Germany.

With our extensive global presence, we supply not only the food and beverage industry, but also thrive in the health and nutritional supplement market, as well as the pharmaceutical and medical sectors. Additionally, we provide a diverse range of innovative technological applications.



GELITA: Excellent in every way

We want to constantly improve – in everything we do

We are far more than just a supplier of ingredients: We provide impetus for new ideas, offer holistic solutions, and support our customers in the development, realization, and marketing of innovative products.

We focus on natural and sustainable solutions, scientific research, and forward-looking collaborations. We live innovation and excellence while ensuring transparency. All our actions are guided by one principle: to constantly improve in everything we do. Day after day.

Our vision: Improving Quality of Life

Products and solutions from GELITA are at the service of people. We create value from which our customers and partners benefit. To do so, we have to recognize trends early on, meet standards and constantly optimize our performance.

We are one of the leading manufacturers – and intend to remain so

Our suppliers have played a key role in our development into one of the world's leading manufacturers of collagen proteins. To ensure an even more efficient and successful cooperation, we have summarized the guidelines that shape our partnership with our suppliers.



Our Values

Even in a world that is constantly changing, the GELITA values are constant and give us orientation.

TRUST

We are open, honest, fair, and treat each other with respect.

EMPATHY

We have understanding for others and are prepared to offer help.

COURAGE

We are courageous and prepared to take risks in order to find every new paths. We are capable of learning from our mistakes.

COMMITMENT

Our actions are clear and consistent: we do what we say, we can rely on each other, and we pursue the long-term interests of our company.

PASSION

We have high intrinsic energy and great enthusiasm for what we do and take pride in our work.

CARE

We care about people, society, and the environment. We show this through our continuous actions of reducing our environmental impact, of supporting society, and human well-being. We expect the same from our business partners.

We create excellence at all levels

Through procurement excellence at all levels, we consolidate our market position and make an important contribution to the success and growth of GELITA.

We achieve this through

- excellence in our global organization, with highly qualified and highly motivated employees,
- best practice processes that enable us to achieve the highest possible efficiency in all our strategic activities,
- the best and most efficient suppliers and business partners.



We maintain a cooperative partnership

In our innovative and challenging business environment, the performance of our suppliers is of essential importance for our overall success.

We strive for a long-term partnership and trusting cooperation with our suppliers. We want to work with competent and reliable partners on the basis of binding agreements and competitive prices.

We make our award decisions on the basis of fair competition, taking into account the performance of our partners. In addition to quality, cooperation, innovative capacity, and costs, we also evaluate sustainability.



We meet the global standard

As an international company, we produce directly in many of our sales markets. This presents us with particular challenges in terms of environmental, social, and corporate governance standards.

Compliance with global minimum standards is an indispensable part of our corporate and purchasing strategy. In addition, we strive to exceed the legal requirements applicable in the respective regions.

We are aware of the social, ethical, and ecological responsibility of our actions and want to continuously improve together with our suppliers. This applies in particular to the careful use of the valuable resources that are used in our production every day.

We expect our suppliers to comply with these principles in conjunction with a good understanding of our corporate values.

Our requirements are summarized in our **Supplier Code of Conduct**.



Compliance with the German Supply Chain Due Diligence Act

As a responsible company, we are committed to upholding human rights and environmental due diligence obligations throughout our entire supply chain. This includes identifying, preventing, and minimizing risks related to human rights, working conditions, environmental protection, and anti-corruption in accordance with the requirements of the **German Supply Chain Due Diligence Act (LkSG)**.

We expect our suppliers to comply with these due diligence obligations and implement appropriate measures to prevent violations of human rights or environmental standards within their own supply chains.

This specifically includes:

- Respect for fundamental human rights and fair working conditions
- Prohibition of child and forced labor
- Environmental protection through sustainable business practices
- Transparent and legally compliant business conduct

Our suppliers are required to assess risks within their own supply chains and take appropriate corrective actions. Additionally, we reserve the right to regularly review compliance with these standards and take appropriate measures in case of non-compliance. We rely on the active support of our suppliers to ensure compliance with the requirements of the law.

By collaborating with us, our suppliers commit to adhering to these principles and actively contribute to the sustainable and responsible management of global supply chains.



We live an integrated quality management

We demand more from our suppliers than just consistently excellent quality in products and services. We also expect outstanding quality in our joint cooperation.

For us, consistently high quality means, above all, guaranteed compliance with the specified product properties or services as well as adherence to delivery quantities and deadlines. These requirements are mandatory for a long-term supply relationship and are incorporated into our regular supplier evaluations.

Due to our international purchasing organization, we apply these requirements globally.





We live an integrated quality management

We have an integrated management system with certifications in accordance with **ISO 9001, ISO 14001, ISO 50001, FSSC 22000, IFS**, and in some cases **GMP+**. We expect our suppliers to have a comparable quality management system and to actively apply this to their own suppliers.

This enables them to guarantee that the legal parameters and those agreed with us are adhered to. For product-critical or product-contacting materials, complete product traceability is mandatory.

To ensure the required quality, we subject our suppliers to regular audits in which potential for improvement is identified and realized. A willingness to be audited and to help shape the audits is a prerequisite for a successful business relationship.

We also conclude quality assurance agreements with strategic suppliers. These agreements are subjects to constant development in order to continuously improve the entire supply chain in terms of product and service quality.

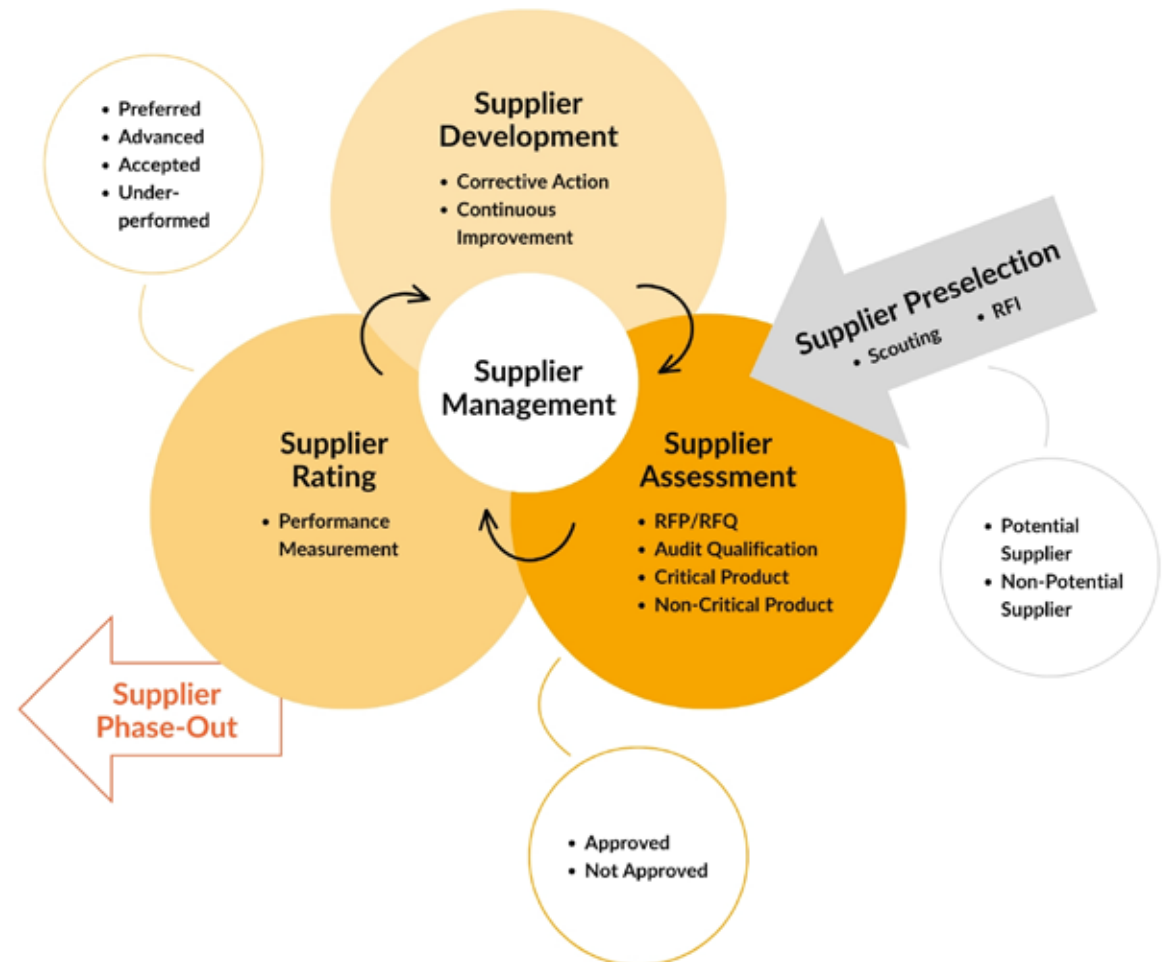
We operate a professional supplier management

Our suppliers are valuable partners who make a significant contribution to our company's success.

Through our professional supplier management, we ensure that we work with the best and most efficient suppliers.

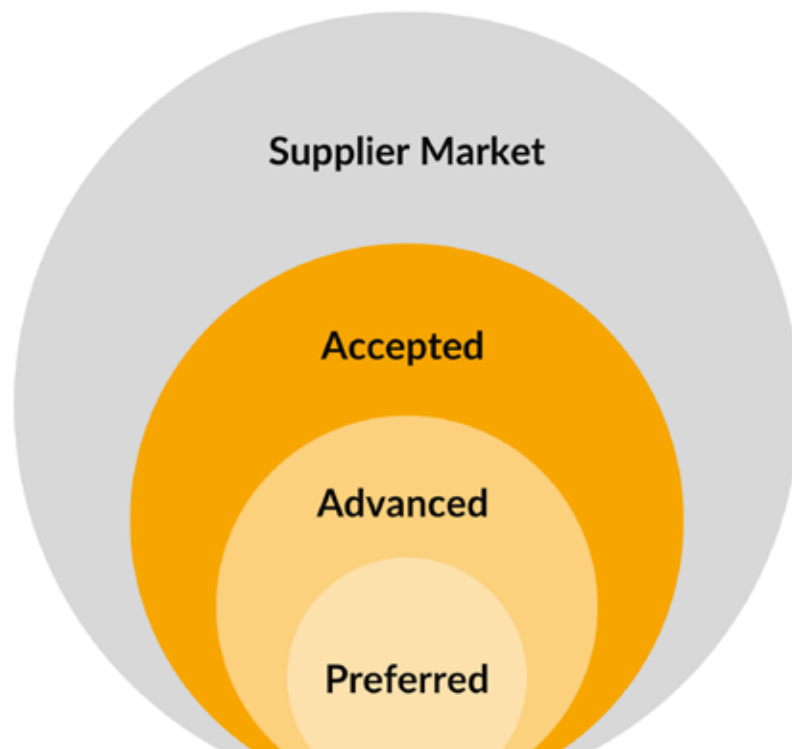
GELITA's supplier management consists of four components:

- Supplier preselection
- Supplier assessment
- Supplier rating
- Supplier development



We operate a professional supplier management

Supplier Rating



1. Supplier preselection

Suppliers register via a hyperlink on our website (www.gelita.com) and can receive the status "Potential supplier". If necessary, we select suitable suppliers from the pool of potential suppliers who then undergo the approval process.

2. Supplier approval

If a potential supplier successfully completes the systematic and transparent approval process, they receive the status "Approved". Orders are only placed with suppliers with this status.

3. Supplier evaluation

We regularly evaluate the performance of our active suppliers according to demanding but fair criteria (quality, costs, cooperation, innovation, and sustainability). The supplier assessment is concluded with the status "Preferred", "Advanced", "Accepted" or "Desourced".

4. Supplier development

The aim is to systematically and continuously develop our suppliers through jointly agreed measures.

We build on electronic purchasing solutions

We want to make our purchasing processes more efficient with the help of electronic purchasing solutions. Since we can only achieve this together with our suppliers, their support is essential.

Various electronic tools and processes – electronic catalogs, electronic order transmission, and electronic invoicing – are currently in use. We aim to further expand the implementation of these tools both internally and externally with our suppliers.

Catalog procurement

For efficient catalog procurement, we integrate web catalogs into our ERP system using the OCI (Open Catalog Interface). Communication is defined in the OCI standard. This must be supported by the suppliers. We transfer the shopping basket to our purchasing software and generate an order there that runs through our standard workflow. Then we transfer the order electronically to the supplier's webshop portal.



We build on electronic purchasing solutions

Electronic order transmission

The requirement for electronic order or invoice transmission is the conclusion of an EDI agreement. The formats supported by us for electronic order transmission are specified in the agreement, which we make available to our suppliers as a download on our website.

Electronic invoicing

The following options are available to our suppliers for invoicing:

- Invoice dispatch via PDF:
There are some general conditions to be observed here. Our information sheets are available for download on our website.
- Electronic invoicing via EDI:
Our standards for this are set out in our EDI agreement.





We need innovative business partners

GELITA develops products and solutions with future potential. A key to our company's success is our innovative strength. To remain one of the leading manufacturers of collagen proteins in the future, we need suppliers who are as committed to innovation as we are. Here are a few basic ideas that guide us:

Innovation needs information

We keep an eye on global markets. We recognize emerging trends at an early stage. We think ahead and anticipate what tomorrow's industry needs and what its customers want.

Innovation needs investment

We constantly invest in research and development. The best proof: our excellently equipped research laboratories.

Innovation needs bright minds

We work in global innovation teams and cooperate with suppliers, customers, consumers, research institutes, and universities.

We need innovative business partners

Innovation needs air to breathe

We can't expect outstanding ideas from stressed employees. We give our team room to breathe and space to think creatively, as well as freedom to break new ground.

Innovation requires perseverance

The path to new innovations often takes longer than expected. Sometimes we have to take alternative paths to achieve our goals. We may come across dead ends and have to start again. There may be moments of doubt along the way. Nevertheless, we persevere, trust in our abilities, and are firmly convinced that innovation is a worthwhile endeavor.

»With us as your partner, you will move forward. Innovation is our key to success. Let us continuously improve together in everything we do. Day by day.«



